

THE STATE OF TEXAS

COUNTY OF COLLIN

PERSONNEL
1998 COLLIN COUNTY EMPLOYEE PICNIC
HUMAN RESOURCES

On September 10, 1998, the Commissioners' Court of Collin County, Texas, met in regular session with the following members present and participating, to wit:

Ron Harris
Phyllis Cole
Jerry Hoagland
Joe Jaynes
Jack Hatchell

County Judge, Presiding
Commissioner, Precinct 1
Commissioner, Precinct 2
Commissioner, Precinct 3
Commissioner, Precinct 4

During such session the court considered a request from Human Resources for approval of the 1998 Collin County Employee Picnic.

Thereupon, a motion was made, seconded and carried with a majority vote of the court approving the 1998 Collin County Employee Picnic to be held on October 31, 1998 at the Collin County Youth Park, an estimated cost of \$13,500.00. Same is hereby approved with the attached documentation.



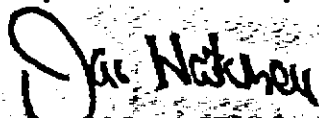
Ron Harris, County Judge



Joe Jaynes, Commissioner, Pct. 3



Phyllis Cole, Commissioner, Pct. 1



Jack Hatchell, Commissioner, Pct. 4



Jerry Hoagland, Commissioner, Pct. 2

ATTEST:



Helen Starnes, Ex-Officio Clerk
Commissioners' Court
Collin County, TEXAS

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RECEIVED
COMMISSIONER'S COURT

COMMISSIONERS' COURT AGENDA REQUEST FORM

REQUESTS MUST BE RECEIVED NO LATER THAN 3:00 PM
ON THE TUESDAY PRIOR TO THE MONDAY MEETING.
INSTRUCTIONS ON THE REVERSE

1998 SEP 2 PM 9:18
This space for Court Clerk

AGENDA NUMBER:
REGULAR #91
CONSENT

REQUESTING DEPARTMENT

Date: 8/26/98 Court Date: 9/8/98 Phone Ext: 4186 Department: Human Resources

Description of Agenda Item: Discussion and approval of Collin
County Employee Picnic for 1998.

BUDGET RELATED INFORMATION
MUST COMPLETE FOR ALL EXPENDITURES/RAP'S
This item is part of the current budget: YES / NO

Amount Budgeted: _____
(or needed) _____
Account Number: _____

DEPARTMENT HEAD
SIGNATURE: *Karen Taught* 8/26/98

PURCHASING DEPARTMENT ACTION & COMMENTS

Enter "not to exceed" cost estimate(s) for the requested item(s):

CHECK TWO OF THE BELOW			
ADVERTISE	<input type="checkbox"/>	BIDS	<input type="checkbox"/>
AWARD	<input type="checkbox"/>	PROPOSALS	<input type="checkbox"/>

BOND REQUIRED: _____
ANNUAL ACTION: _____
AD DATES: _____

INS. REQD: _____
EFFECTIVE: _____
OPEN DATE/TIME: _____

Item Description for Agenda: _____

Remarks: _____

PURCHASING AGENT
SIGNATURE: _____

AUDITOR'S OFFICE ACTION & COMMENTS

BUDGET / FUNDING VERIFICATION	
BUDGETED	<input type="checkbox"/>
UNBUDGETED	<input type="checkbox"/>
FUNDS NOT AVAILABLE	<input type="checkbox"/>

FUNDS AVAILABLE
ACCOUNT NUMBER FOR AVAILABLE FUNDS
(Needed for Agenda Submission)

BUDGET AMENDMENT REQUIRED	
NON-EMERGENCY, Sec 111.011 LGC	<input type="checkbox"/>
EMERGENCY, Sec 111.010 LGC	<input type="checkbox"/>

FUNDS TRANSFER RECOMMENDATION

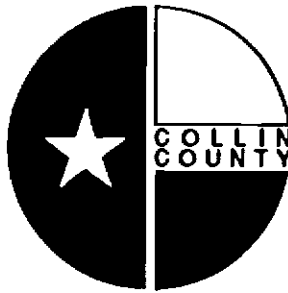
AMOUNT	DEPARTMENT NAME	ACCOUNT NUMBER
\$ _____	From _____	_____
\$ _____	From _____	_____
\$ _____	To _____	_____
\$ _____	To _____	_____

Remarks: _____

COUNTY AUDITOR
SIGNATURE: _____

BUDGET DEPARTMENT ACTION & COMMENTS

COMMENTS RELATED TO BUDGET AMENDMENT JUSTIFICATION SUBMITTED BY DEPARTMENT



Human Resources

MEMORANDUM

To: County Judge
Commissioners

From: Karen Faught
Director Human Resources

Subject: Collin County Employees Picnic

Date: September 1, 1998

Several weeks ago discussions were held by Court members about the possibility of having a Collin County employees picnic. Toward that end, a survey was sent to employees to ascertain whether there was enough interest to have a picnic for employees and their families. The survey produced positive responses from over 600 employees, with a resulting total of family members to 1250 persons.

The purpose of this memo is to ask the Court whether they do indeed wish to have an employee picnic. Tentatively, if approved, the Youth Park has been reserved for Saturday, October 31, 1998. I would like to form a committee of employees to help in the planning of the picnic and awarding of service pins. I have put some tentative costs together for your information and review.

<u>ITEM</u>	<u>ESTIMATED COST</u>
Catered Bar-B-Que dinner	\$8750.00 (\$7/psn)
Band	500.00
Clown*	100.00
Rental of tables/chairs	1500.00
Rental of playground equipment	250.00

Miscellaneous \$ 1000.00

Total Estimated Cost \$13500.00

*Clowns might be employees and therefore, there would be no additional cost.

Please advise me of your decision in this matter.

s

DRAFT

DRAFT

MEMORANDUM

To: Bobby Atteberry
Bill Bilyeu
Terry Box
Hannah Kunkle
Helen Starnes
Barb Stephen

From: Karen Faught
Director Human Resources

Subject: County Employee Picnic

Date: September 8, 1998

I am requesting your help. The County Commissioners have tentatively approved having an employee picnic this year which will be combined with passing out employee service award pins. This will be a family event with games, food, a band, and various other activities.

The tentative event will take place at the Youth Park on Saturday, October 31, 1998. I need the help of a committee of employees to insure that the event will be successful. I am asking that as representatives of major employee groups you ask and assign two persons from your area to serve on the committee. I believe representation from your area will be invaluable to the success of the project.

Please respond to me with the names of your personnel by September 15, 1998, if at all possible. We need to begin immediately to plan this activity. I can be reached at ext. 4186. Thank you for your consideration.

s

cc: County Commissioners